

Fiji Personal Property Securities Registry

User Guide

Presented by the

Reserve Bank of Fiji

and



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1.0 Overview

This User Manual is designed to help public users access and navigate through the online Personal Property Securities Registry (PPSR) of Fiji. In this Manual you will learn to:

- Access the PPSR
- Create and Maintain Client Account Information
- Record Notices of Security Interest
- Record Notices of Execution Creditor
- Manage Existing Notices
- Perform Standard and Certified Searches
- Query the Registry for records filed by your organization

2.0 Accessing the System

2.1 Public Website (Users Not Logged In)

When you first access the Registry you will land on a Welcome page with features available to the public. The public features provide general information about the Registry and also allows the public to search for notices.

Fiji Personal Property Securities Registry
Reserve Bank Building, Pratt Street, Suva, Fiji.
Telephone: (679) 331 3611 Facsimile: (679) 330 2094 Email: support@ppsr.gov.fj

Home Public Search Help How to... Law and Regulations Create An Account Log In

Bula Vinaka & Welcome

To the Fiji Personal Property Securities Registry, Fiji's online site for searching and filing notices of security interest in movable property

Who can search?
Anyone can search the registry to verify whether there are any security interests on movable property. Public searches are free of charge. To access, click [Public Search](#)

How can I file a notice?
If you wish to file a notice of security interest on movable property, you must have an account. If you would like to apply for an Account, click [Create an Account](#).

We can help you!
If you have any queries regarding the use of the registry or encounter technical problems connecting to or while using this site, please contact [Fiji PPSR Support Team](#).

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ADB Australian Aid NEW ZEALAND FOREIGN AFFAIRS & TRADE Aid Programme

Site Powered by Paradigm Applications 2019-2020

The “Welcome” page has links to the following options:

- Home
- Public Search
- Help
 - About the Registry
 - Fees – lists all fees all fee-based services offered by the Registry

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- Technical Support – provides a Support Request form for users to submit questions to the Technical Support team
- Contact Us – provides contact information for the Registry
- System Requirements – lists the supported browsers and required settings
- Security Tips – information to help keep your account secure
- How to...
 - Access the Registry – overview of types of access offered by the site
 - Set Up an Account – how to apply for a client account, along with a link to the Setup New Account form
 - Change Your Password – how to change an account password
 - Register Notices – how to register a notice
 - Manage Existing Notices – how to change an existing notice
 - Search Notices – how to search the Registry database
 - Search Account Transaction History – how to search notices on your account, often used to find an Access Number for a past initial notice in order to make changes.
- Law and Regulations - Links to related law and regulations
- Create an Account
- Log In

It is very important to note that anyone can conduct searches against the data in the PPSR from this public landing page. **You do not need to be logged into the Registry to conduct a search.**

2.2 Logging In

Any person or entity that plans to submit filings into the Registry must be a registered client. Registration is free and the registration process is detailed in the [Create and Maintain Account Information](#) section of this document.

Once you have established an account in the Registry, click the Login link and enter the username and password.



The image shows a web browser window titled "Sign In to the Registry". Inside the window, there is a "Log In" label above a text input field. Below that is a "Password" label above another text input field. Underneath the password field is a link that says "Did you forget your 'Login ID' or 'Password'?". At the bottom right of the form area, there are two buttons: a grey "Cancel" button and a blue "Log In" button.

3.0 Overview on Client Accounts

All organizations and individuals who would like to be able to submit filings to the Registry must first be registered as clients of the Registry. Registration as a client is free. To register, you simply fill out an online form with your details (name, address, organization, etc.). You must submit a government-issued photo ID along with your application. Your application will be submitted to the Registrar for approval. If the Registrar has any questions about your application, they will contact you. When your application is approved you will receive an email notice from the Registrar, and at that point you will be ready to use the system. The person who submitted the account application will automatically be deemed the Account Administrator.

Once your organization becomes a client of the Registry, the account may have multiple individual authorized users (for example, managers, loan or credit officers, accountants, etc.). The list below shows the permissions that may be assigned to users:

- Change Password - allows the user to change their own password.
- General Client – allows users to register new and change notices, look up Access Numbers for notices they registered, and perform certified searches.
- Receive Client Statements – allows user to receive the end-of-month Client Statements
- Client Security Administrator – allows the user all general user rights PLUS the right to add or delete users on the account, update information about the client and associated user accounts, change passwords for all associated user accounts, and view access numbers for all notices registered by all associated users.
- Notice Workflow - approve Notice - If the account is configured to require notice approval before submission (maker/checker), this role must be granted to users that will approve notices. In the event that approvers also have the enter notice role, approvers may still not approve notices they have entered.
- Notice Workflow - enter Notice - If the account is configured to require notice approval before submission (maker/checker), this role must be granted to users that will enter notices.

As noted previously, the first user added on the account during account creation is considered as the Account Administrator and has all permissions on the account. This user may then add the necessary additional users to the account. A client is responsible for the security practices of its users and for all fees charged for transactions by its users.

3.1 Request a New Account

The first step in gaining registration and search access to the Registry is to request an account. To do this, you will need to complete the new account form.

1. From the Registry Welcome Page, click on the “Create An Account” link. Selecting this link will open a form that collects all information required for a new account.
2. Select “Click here” to read the Terms and Conditions and check the box to indicate you have reviewed them.
3. Enter General Information about the account including:
 - a. Account Name – this can be either a business name or for individual’s, the full name
 - b. Phone number and Email
 - c. Address

Create New Account

Please provide all available details for the organization or individual applying for the account below. The Account Name should be the organization or individual name of the client.

[Click here](#) to indicate you have read and agree to the Terms and Conditions of the Fiji Personal Property Securities Registry.

General

Account Name * <input type="text" value="Reef Bank"/>		
Phone * <input type="text" value="12345678943"/>		
Email Address * <input type="text" value="mkapaiwai@reefbank.com"/>		Re-enter Email Address * <input type="text" value="mkapaiwai@reefbank.com"/>
Address Line 1 * <input type="text" value="123 Anada St"/>	Address Line 2 <input type="text"/>	Town/City * <input type="text" value="Suva"/>
Country * <input type="text" value="Fiji"/>	Province * <input type="text" value="Rewa"/>	Postal Code <input type="text"/>

5. Enter Account Security Administrator Information. The Client Account Administrator will have access to manage account information and authorized users after the account is approved. Information collected includes:
 - a. Upload a copy of a government- issued ID
 - b. Name
 - c. Contact Information
 - d. Login Information

Set up your Login ID and password

Account Security Administrator

Please provide a government issued photo ID. (PDF or JPG, maximum of 5 MB)

Select to upload government issued photo ID. *

+ Select File

<p>First Name *</p> <input type="text" value="Mara"/>	<p>Last Name *</p> <input type="text" value="Kapawai"/>	
<p>Title</p> <input type="text" value="Manager"/>	<p>Fax</p> <input type="text"/>	
<p>Login *</p> <input type="text" value="mkapawai"/>	<p>Password *</p> <input type="password" value="....."/>	<p>Confirm Password *</p> <input type="password" value="....."/>

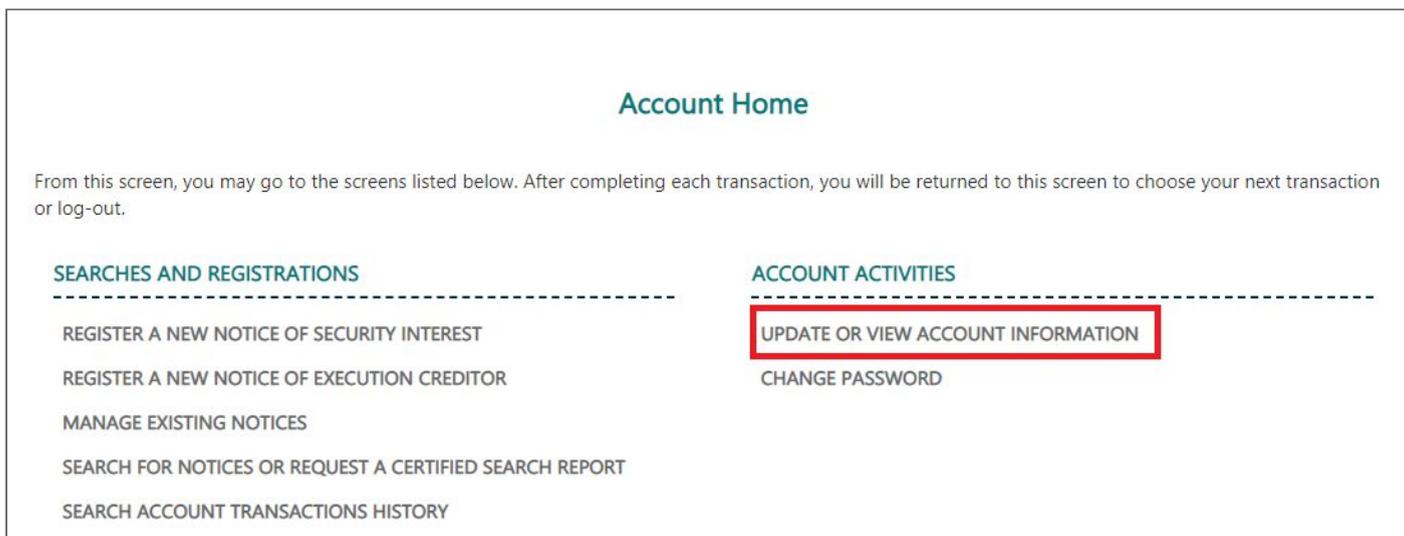
6. After all information has been entered, click the “Save Changes” button to send the request to the Registry team for review and approval.

NOTE: If your account is approved, you will receive an email and can log in using the login ID and password entered during the registration process and then begin performing registrations and searches. You will also be assigned a client account number.

3.2 Manage Your Account

The Account Profile contains information about your account, financial history, and users associated with the account.

1. From the Account Activities section of the Home Page, select the “Update or View Account Information” option. Selecting this option will display the Account Profile.



2. The Account Profile contains 4 tabs that display the following:
 - General – account name, address, contact information and “Notice Approval Required.”
 - Financial – monthly account statements detailing financial transactions
 - Users – all users on the account
 - History – changes that users have made to the account and who made them. Allows you to search for changes by entering the Login ID and/or date range.

Account Profile

Save Changes
Close
Add User

General
Financial
Users
History

Account Name * Reef Bank	Account Number 100107219	Account Type Client	Date Opened 13/05/2020
Account Status Active	Balance Alert Threshold 0.00		
Contact Name * Mara Kapaiwai	Contact Email * anclientuserb@paradigmapps.com	Contact Phone * 12345678943	Contact Fax 5678901423
			Contact Title/Designation Executive Manager
Notice Approval Required? <input type="checkbox"/>			

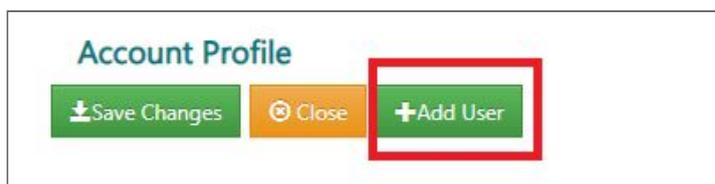
Account profile address

Address Line 1 * 123 Anada St	Address Line 2	Town/City * Suva
Country * Fiji	Province * Rewa	Postal Code

3.2.1 Add Additional Authorized Users to Your Account

The first user added on the account during account creation is assigned as the Client Account Administrator by default. Additional authorized system users can be added by the Client Account Administrator. A client is responsible for the security practices of its users and for all fees charged for transactions by its users.

1. From the Account Profile page, click the “Add User” button.



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2. Enter User Information. Information collected includes:
 - a. Name
 - b. Contact Information

User Profile

[Save Changes](#) [Close](#)

User Detail

User Detail

Active <input checked="" type="checkbox"/>	Client Account Number 100107219	Client Name Reef Bank
First Name * Nikhil	Middle Name	Last Name * Thomas
Phone 12345678943		
Email Address * nthomas@reefbank.com		Re-enter Email Address * nthomas@reefbank.com
Fax	Position Title Asst. Manager	

- c. Upload a copy of a government- issued ID
 - d. Login Information
 - e. Permissions – Select the permissions that apply to the user.
 - i. If the user can file notices and perform certified searches, select the General Client permission.
 - ii. If the user can manage client account information and users, select the Client Security Administrator option.
 - iii. Other permissions can be selected for the activities described.
3. Click the “Save Changes” button. The user now has access to the Registry.

Please provide a government issued photo ID. (PDF or JPG, maximum of 5 MB)
Select to upload government issued photo ID.

 ldreefbankemployee.pdf

[+ Select File](#)

User Information for Login

Login Id *	Password *	Re-Enter Password
<input type="text" value="nthomas"/>	<input type="password" value="*****"/>	<input type="password" value="*****"/>

Permissions

Check the permissions that apply to this user.

- Change Password - Grant user the permission to change their own password.
- Client Security Administrator - Provides user access to manage the general and individual user's account information. User will be able to add new users, update account information, deactivate users, and change passwords for all users listed under the account.
- Data Upload - Allows a user to upload data files for their account.
- General Client - Provides user with access to perform searches and register new and change notices. Also provides access to search transactions, the ability to lookup access numbers for notices they are listed as the registrant on, and to change their account password.
- Receive Client Statements - Includes a user in end-of-month Client Statement email delivery
- Workflow Notice Approver - Allow user to approve notices when notice approver workflow is turned on for the client account
- Workflow Notice Entry - Allow user to enter notices when workflow is enabled and notice approver workflow is on for the client account

4.0 Make a Payment to the Registry

Normally there is a filing fee charged to submit a filing. However, the Reserve Bank of Fiji has determined to not charge fees at the outset of this reform in order to promote economic development. **To be clear, until further notice no accounts need to be pre-funded.** This section is provided for future reference, if needed.

If at some point the Registry requires payments, then all accounts would need to be pre-funded in order to submit notices that incur fees or to perform certified searches. The account must have sufficient funds to cover the cost of the fees at the time the notice is registered or a certified search is performed.

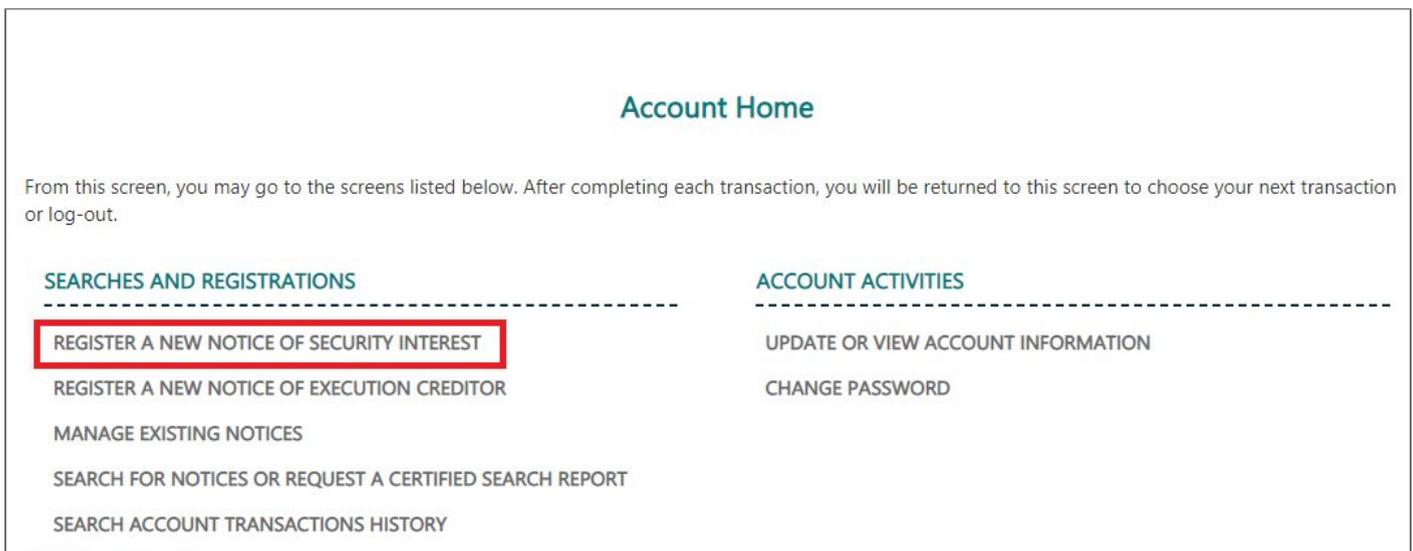
5.0 Record a Notice of Security Interest

The Registry allows you to register notices of security interest. If you have agreed to take a security interest in movable property of someone to secure their obligation to you (usually an obligation to repay money) you may register a notice here to inform others of your security interest over their movable property (the “collateral”).

The reason for registering a Notice of Security Interest is to establish a secured party’s rights in a debtor’s asset. The registering of the notice will warn prospective creditors (and buyers) of assets whether there is a pre-existing security interest in the property, and the holder of that prior notice most likely has priority in the property.

You will see that certain key data fields require double-blind entry. The Registry has been designed to require this in order to help filers make certain that they have entered a valid value for these fields. For example, for car loans the VIN of the motor vehicle must be entered into the Registry in a specific field, and if the VIN is wrong then the Notice may not be legally effective. For this reason, the Registry requires the VIN to be entered twice. The same double-entry is also required for Tax Payer ID Numbers (TINs) and company registration numbers.

1. From the Searches and Registrations section of the Home Page, select the “Register a New Notice of Security Interest” option. Selecting this option will display a screen to enter information about the new notice.



2. Enter General Information about the notice. On the **General** tab of the notice, the following information is collected:
 - Enter the Lapse Date of the notice from a calendar selection. If you don’t enter a date the number of years defaults to 5. Generally speaking, the effective date of the notice should correspond to the period of the loan. If the loan is not paid off by the time the lapse date arrives you may extend the effectiveness of the filed notice by filing a “continuation.” If you have a loan with a revolving credit facility, i.e., no certain end date, you may enter a date far into the future.
 - You can click the “Add Registrant as Secured Party” button to copy the registrant’s name and address information into the first Secured Party’s matching fields. This saves the filer from having to retype this information each time they submit a filing. This is not mandatory, and would not be used if, for example, a law firm was submitting a notice on behalf of a lender.

Notice of Security Interest - Initial

[Review](#) [Cancel](#)

General **Debtors** Secured Parties Collateral Statistical Information

Click the tabs to enter Debtor, Secured Party, Collateral, and Statistical Information. When finished, click Review to display the information for review prior to submitting.

Registrant Name And Address
 Reef Bank
 123 Anada St
 Suva, Rewa
 Fiji

Notice Type
 Notice of Security Interest - Initial

Lapse Date

Lapse date defaults to 5 years from today. However, to select your own lapse date, place your cursor in the box above.

3. Click on the **Debtors** tab to record all the Debtors to be recorded on the notice.
4. Click the “Add Additional Party” button, to open the screen to collect Debtor information.

Notice of Security Interest - Initial

[Review](#) [Cancel](#)

General **Debtors** Secured Parties Collateral Statistical Information

To add a party, click the "Add Additional Party" button. To delete a party, click on the trash can icon.

Party Type	Party ID Number	Party Name	Party Address
+ Add Additional Party			

5. Enter Debtor Information. You must provide the following information on at least ONE Debtor:
 - Debtor Type – Select one of the following from a drop-down box: Fiji Citizen, Fiji Registered Entity, Individual Non-Citizen, Fiji Non-Registered Legal Entity, Fiji Constitutional/Statutory Entity, or Foreign Entity. Based on the selection different information will be required. This is described below.

Notice of Security Interest - Initial

[Review](#) [Cancel](#)

General **Debtors** Secured Parties Collateral Statistical Information

Debtor Type

Individual party type should be selected if the Debtor is an individual or is a sole proprietor (one person operating a business in his/her own right).

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- Identification Number – this field is required for all Debtor types, though the ID number type differs for each Party Type.
 - Fiji Citizen – Taxpayer ID is required
 - Entity – for registered Fiji Companies, overseas companies registered in Fiji, or any other entity registered with the Fiji Company Registrar, you must enter their Entity Registration Number. For overseas entities registered in Fiji, use the number issued by the Fiji Company Registry.

Taxpayer ID Number

 ✓

The TIN for Fiji Citizen must be exactly 9 digits entered without hyphens.

- Name – The name of the individual or entity is required. For companies and overseas companies, make sure to use the exact name as it appears on their Certificate from the Fiji Company Registry office.

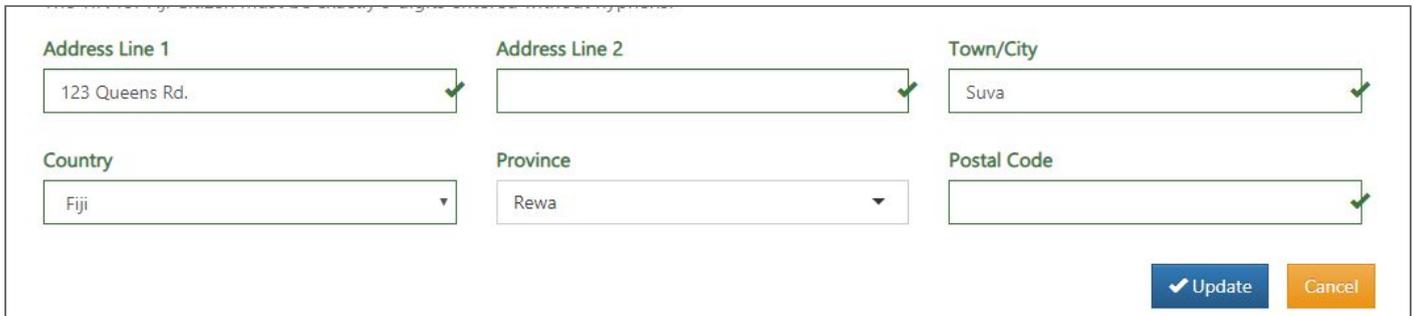
Prefix

 ▾

First Name

 ✓

- Address – enter the address of the Debtor.
6. Click the “Update” button to save the Debtor to the notice



The screenshot shows a form with the following fields and values:

Field	Value
Address Line 1	123 Queens Rd.
Address Line 2	
Town/City	Suva
Country	Fiji
Province	Rewa
Postal Code	

Buttons: Update, Cancel

REGISTRY TIP: You may repeat the steps to enter information for any other Debtors: There is no limit on the number of debtors permitted on a filing.

Once you are finished entering Debtors, then you will select the **Secured Parties** tab to enter the Secured Party information for the notice.

7. Click on the **Secured Parties** tab to record the secured parties to be recorded on the notice. The Secured Parties tab maintains a list of all secured parties entered on the notice. If you selected “Add Registrant as Secured Party” from the **General** tab, a secured party entry will have been created with the Registrant’s account information, and is displayed in the grid.

NOTE: If the Registrant is not the secured party or if there are multiple secured parties, click the “Add Additional Party” button to record a new secured party.

8. Enter Secured Party Information. You must provide the following information on at least ONE Secured Party:
 - Entity Name – The name of the entity is required
 - Email Address
 - Phone Number
 - Address – enter the address of the Secured Party.

9. Click the “Update” button to save the Secured Party to the notice

REGISTRY TIP: You can repeat the steps to enter information concerning another secured party. Once finished entering secured parties, select the **Collateral** tab to enter the collateral information for the notice.

Notice of Security Interest - Initial

Review
 Cancel

General
Debtors
Secured Parties
Collateral
Statistical Information

Entity Name

Email Address

Phone Number

Address Line 1

Address Line 2

Town/City

Country

Province

Postal Code

Update
 Cancel

10. Click on the **Collateral** tab to record information about the pledged collateral.

11. Enter the Collateral Information. The information collected includes:

- Description of Collateral – enter a text description into the field, no more than 10KB in length.

Notice of Security Interest - Initial

Review
 Cancel

General
Debtors
Secured Parties
Collateral
Statistical Information

You must provide a description of the collateral. You can enter text in the collateral description field, including by use of copy/paste. You may attach a PDF, TIF, PNG or JPG file to describe the collateral. For motor vehicles, you must enter the serial number (VIN). Note: Do not attach loan documents or other private or proprietary information.

Collateral Description

inventory, furniture and delivery truck

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- If the collateral pledged is a motor vehicle, enter the VIN in the field.
- Attached PDF or Image file – if the filer wishes to attach a PDF or image file documenting the collateral, they may browse available documents on their local machine by selecting the “Select File” link. Once the desired document is located and selected, attach it by selecting the “Open” button. Only the document name will be displayed in the review and confirmation screens.
- You may also delete an attachment by selecting the “Trash Can” icon to the left of the file name.

Serial Number

Number	Re-enter Number	
<input type="text" value="23456"/>	<input type="text" value="23456"/>	

The motor vehicle serial number must be alphanumeric and up to 30 characters.
Hyphens and forward slashes are permitted.

[+ Add Number](#)

Attachments (PDF, TIF, PNG or JPG) - with 20 MB maximum file size allowed

File Name	
Agreement 123.pdf	

Drag or Click to add attachments

[Select File](#)

12. The Reserve Bank of Fiji seeks to gather some basic economic data about each loan as to better assess the effects of the reform. Click on the **Statistical Information** tab to provide information about the debtor and underlying loan transaction.

IMPORTANT NOTE: This information is for statistical purposes only and does not form part of the legal filing. It will not be made public on the PPSR website or by RBF.

13. Enter required statistical information. Information collected includes:

- Loan amount in FJD
- Loan interest rate (rounded to the whole number)
- Composition or ownership of the debtors by gender
- Debtor income tier or threshold
- Is the loan also secured by land? Y/N
- Business sector of the debtor

15. Once all information has been entered and updated, you can review the information before final submission. Click the “Review” button on the top left of the form to validate all required fields are entered and to review the notice.

Notice of Security Interest - Initial

General Debtors Secured Parties Collateral **Statistical Information**

This information regarding the Debtor(s) is collected for statistical purposes only, and is confidential.

Loan Amount (FJD) <input type="text" value="12000"/>	Loan Interest Rate <input type="text" value="4"/>
Gender of Debtor <input type="text" value="Equal Male and Female"/>	Income Threshold of Debtor <input type="text" value="< \$30,000"/>

Is Loan also secured by Land?

Yes
 No

Business Sector of Debtor

Accommodation & Food Service
 Administrative and Support Services

REGISTRY TIP: If all required information has not been entered, the system will display a message at the top of the page with the field(s) requiring correction. Make the required changes and click the “Review” button again to submit.

16. Review the information entered for the notice. If the information is correct upon review, then select the “Confirm” button to submit the notice. Otherwise, select the “Edit” button to return to the tabbed form and make corrections. A confirmation screen will be displayed upon confirming the registration record.

REGISTRY TIP: You can print the screen as a confirmation of registration.

Notice of Security Interest - Initial

Confirm
Edit
Cancel

General

Registrant Name And Address	Notice Type	Lapse Date
Reef Bank 123 Anada St Suva, Rewa Fiji	Notice of Security Interest - Initial	14/05/2024

Debtors

Party Type	Party Name	Party ID Number	Party Address
Fiji Citizen	Mr. Tanoa Senibua Birthdate (dd/mm/yyyy): 13/05/1960	Taxpayer ID Number: 123456789	123 Queens Rd. Suva, Rewa Fiji

Secured Parties

Party Type	Party Name	Party Address
Secured Party	Reef Bank Mara Kapaiwai 12345678943	123 Anada St Suva, Rewa Fiji
Secured Party	Pacific Finance 1234568765	444 Princess Dr. Suva, Rewa Fiji

Collateral

Type	Serial Number	Collateral Description
Motor Vehicle Serial Number	23456	inventory, furniture and delivery truck

Attachments (PDF, TIF, PNG or JPG) - with 20 MB maximum file size allowed

Agreement 123.pdf

When the notice is registered, the system will automatically generate the following information:

- Registration Number – the system will automatically generate this from the number wheel and add the check sum to the end of the number.
- Registration Date and Time – the system will automatically generate this from the system date and time of saving record.
- Lapse Date – the expiration date of the registration based on the date entered
- Registration Data – the system will provide a grid display of all data entered for registration.
- Access Number – the system will automatically generate this. To change a notice, the user must enter the Access Number associated with the Initial Registration Number, as a security measure.

NOTE: You should not disclose the Access Number to unauthorized persons, and it will not be disclosed on public searches of the notice.

Notice of Security Interest - Initial

Print Close

The following notice was registered in the Fiji Personal Property Securities Registry at the date and time indicated.

General

Registrant Name And Address Reef Bank 123 Anada St Suva, Rewa Fiji	Notice Type Notice of Security Interest - Initial Filing Date 14/05/2020 11:46	Original Filing Number 1007547157 Lapse Date 14/05/2024 23:59
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Debtors

Party Type	Party Name	Party ID Number	Party Address
Fiji Citizen	Mr. Tanoa Senibua Birthdate (dd/mm/yyyy): 13/05/1960	Taxpayer ID Number: 123456789	123 Queens Rd. Suva, Rewa Fiji

Secured Parties

Party Type	Party Name	Party Address
Secured Party	Reef Bank Mara Kapaiwai 12345678943	123 Anada St Suva, Rewa Fiji
Secured Party	Pacific Finance 1234568765	444 Princess Dr. Suva, Rewa Fiji

Collateral

Type	Serial Number	Collateral Description
Motor Vehicle Serial Number	23456	inventory, furniture and delivery truck

Attachments (PDF, TIF, PNG or JPG) - with 20 MB maximum file size allowed

[Agreement 123.pdf](#)

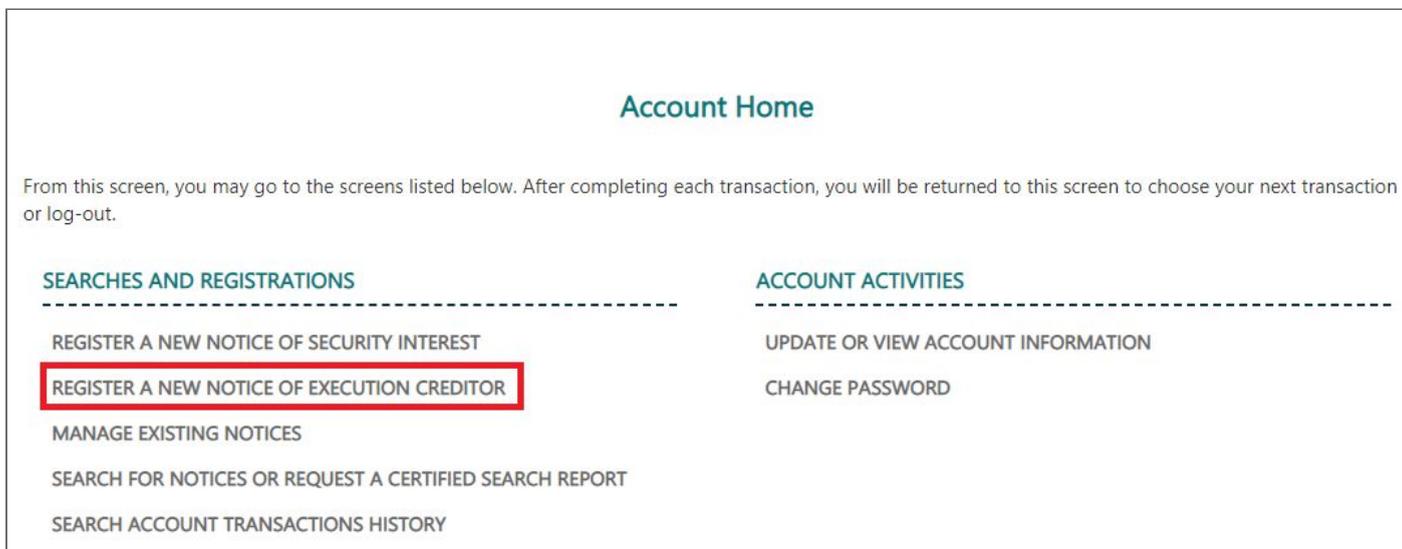
The Access Number for the notice #1007547157 is: 4189

Do not disclose the access number to any unauthorized persons. The access number is required to make changes to the notice. For security purposes, the access number is not disclosed on public searches of the notice. Do not lose the access number. If lost, you must contact the Registry to obtain the access number prior to making changes to the notice.

6.0 Record a Notice of Execution Creditor

The process of recording a Notice of Execution Creditor is nearly identical to creating a Notice of Security Interest. The fields collected and terminology used in the notice are related to the Execution Creditor. Statistical information is not collected for Execution Creditors.

1. From the Searches and Registrations section of the Home Page, select the “Register a New Notice of Execution Creditor” option. Selecting this option will display a screen to enter information about the new notice.



2. Enter General Information about the notice. On the **General** tab of the notice, the following information is collected:
 - Lapse Date – the date the filing should terminate.
 - You can click the “Add Registrant as Lienholder” button to copy the registrant’s name and address information into the Execution Creditors table. This is not mandatory.

Notice of Execution Creditor - Initial

Review
Cancel

General

Lienees

Execution Creditors

Assets Subject to Lien

Click the tabs to enter lienees, execution creditors and information regarding assets subject to lien. When finished, click Review to display the information for review prior to submitting.

Registrant Name and Address

Reef Bank
123 Anada St
Suva, Rewa
Fiji

Notice Type

Notice of Execution Creditor - Initial

Lapse Date

📅

Lapse date defaults to 5 years from today. However, to select your own lapse date, place your cursor in the box above.

NOTE: After the notice is submitted, the system will automatically supply the following information for each transaction which will be displayed on the **General** tab:

- Registration Number – this will be generated from the number wheel upon Save of the completed form.
- Registration Date and Time – these will be automatically generated by the system upon Save of the completed form and documented in the registration history.
- Registration Type –this will be automatically generated by the system dependent upon the selection made by the user.
- Registrant’s Name, E-mail address, Address, City, and Country – the system will generate these as provided by the Account. The information will be viewable on the form, but may not be altered by the user.

3. Click on the **Lienees** tab to record all the lienees to be recorded on the notice.
4. Click the “Add Additional Party” button, to open the screen to collect lienee information.

Notice of Execution Creditor - Initial

Review
Cancel

General

Lienees

Execution Creditors

Assets Subject to Lien

Party Type

Party ID Number

+ Add Additional Party

6. Enter lienee Information. The user must provide the following information on at least ONE debtor:
 - Debtor Type – you can select one of the Debtor Types from a drop-down box. Based on the selection, different information will be required. This is described below.
 - Name – the name of the individual or entity is required

Notice of Execution Creditor - Initial

[Review](#) [Cancel](#)

General **Lienees** Execution Creditors Assets Subject to Lien

Debtor Type
Fiji Citizen

Individual party type should be selected if the Debtor is an individual or is a sole proprietor (one person operating a business in his/her own right).

Prefix
Mr.

First Name
Tanoa ✓

Middle Name
✓

Last Name
Senibua ✓

Suffix
Click to Select

Birthdate (dd/mm/yyyy)
13/05/1964

- Identification Number – this field is required for all security provider types, though the ID Number type differs for each Party Type.
 - Fiji Citizen – Taxpayer ID is required
 - Entity – for registered Fiji Companies, overseas companies registered in Fiji, or any other entity registered with the Fiji Company Registrar, you must enter their Entity Registration Number. For overseas entities registered in Fiji, use the number issued by the Fiji Company Registry.
 - Address – enter the address of the lienee.
7. Click the “Update” button to save the Lienee to the Notice

REGISTRY TIP: You can repeat the steps to enter information concerning another lienee. Once finished entering lienees, the user will select the **Execution Creditors** tab to enter the creditor information for the notice.

Taxpayer ID Number
 ✓

The TIN for Fiji Citizen must be exactly 9 digits entered without hyphens.

Address Line 1 ✓

Address Line 2 ✓

Town/City ✓

Country ▼

Province ▼

Postal Code ✓

8. Click on the **Execution Creditors** tab to record the creditors to be recorded on the notice. If you selected “Add Registrant as **Lienholder**” from the **General** tab, a creditor entry will have been created with the account information, and displayed in the grid.
 - If the Registrant is not the creditors or if there are multiple creditors, click the “Add Additional Party” button to record a new creditor.

Notice of Execution Creditor - Initial

General Lienees **Execution Creditors** Assets Subject to Lien

To add a party, click the "Add Party" button. To delete a party, click on the trash can icon.

Party Type	Party Name	Party Address	
Secured Party	Reef Bank	123 Anada St Suva, Rewa Fiji	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

9. Click on the **Assets** tab to record information about the pledged asset. The following asset information can be entered.
 - Description of Collateral – enter a text description into this field, no more than 10KB in length. Provide as much detail as possible concerning the given property or item to be used as collateral.

Notice of Execution Creditor - Initial

General Lienees Execution Creditors **Assets Subject to Lien**

You must provide a description of the assets subject to lien. You can enter text in the assets description field, including by use of copy/paste. You may attach a file to describe the assets. For motor vehicles, you must enter the serial number (VIN). Note: If you have a court order, you may upload that court order.

Description of Assets Subject to Lien

Paradigm Applications

- Serial Number of the collateral if applicable.
- Optional: Attached PDF or Image file – attach a PDF or image file documenting the collateral asset, one may browse available documents by selecting the “Select File” link. Once the document is located and selected, attach it by selecting the “Open” button. Only the document name will be displayed in the review and confirmation screens. You can also delete an attachment by clicking on the Trash Can Icon to the left of a file.

Serial Number

Serial Number	Re-enter Number	
<input type="text" value="12345678"/>	<input type="text" value="12345678"/>	

The motor vehicle serial number must be alphanumeric and up to 30 characters. Hyphens and forward slashes are permitted.

[+ Add Number](#)

Attachments (PDF, TIF, PNG or JPG) - with 20 MB maximum file size allowed

File Name	Progress
Agreement 123.pdf	<div style="display: flex; align-items: center;"><div style="width: 10px; height: 10px; background-color: blue; margin-right: 5px;"></div><div style="flex-grow: 1; border: 1px solid #ccc; position: relative;"><div style="position: absolute; top: -10px; left: 50%; transform: translate(-50%, -50%); font-size: 8px;">%</div></div><div style="margin-left: 5px;"></div></div>

Drag or Click to add attachments

[Select File](#)

10. Once all information has been entered and updated, you can review the information before final submission. Click the “Review” button on the top left of the form to validate all required fields are entered and to review the notice.

Notice of Execution Creditor - Initial

 Review Cancel

GeneralLieneesExecution CreditorsAssets Subject to Lien

You must provide a description of the assets subject to lien. You can enter text

REGISTRY TIP: If all required information has not been entered, the system will display a message at the top of the page with the field(s) requiring correction. Make the required changes and click the “Review” button again to submit.

Paradigm Applications

When the notice is registered, the system will automatically generate the following information:

- Registration Number – the system will automatically generate this from the number wheel and add the check sum to the end of the number.
- Registration Date and Time – the system will automatically generate this from the system date and time of saving record.
- Lapse Date – the expiration date of the registration based on the date entered
- Registration Data – the system will provide a grid display of all data entered for registration.
- Access Number – the system will automatically generate this. To change a notice, the user must enter the Access Number associated with the initial Registration Number, as a security measure.

NOTE: You should not disclose the access number to unauthorized persons, and it will not be disclosed on public searches of the notice.

Notice of Execution Creditor - Initial

[Print](#) [Close](#)

The following notice was registered in the Fiji Personal Property Securities Registry at the date and time indicated.

Reef Bank 123 Anada St Suva, Rewa Fiji	Notice of Execution Creditor - Initial 14/05/2020 12:32	1007547371 14/05/2024 23:59
--	--	------------------------------------

Fiji Citizen	Mr. Tanoa Senibua Birthdate (dd/mm/yyyy): 13/05/1964	333 Princess Rd Suva, Rewa Fiji
--------------	---	---------------------------------------

Secured Party	Reef Bank Mara Kapaiwai 12345678943	123 Anada St Suva, Rewa Fiji
---------------	---	------------------------------------

12345678	Delivery Truck, Furniture and Inventory
----------	---

The Access Number for Notice #1007547371 is: 2129

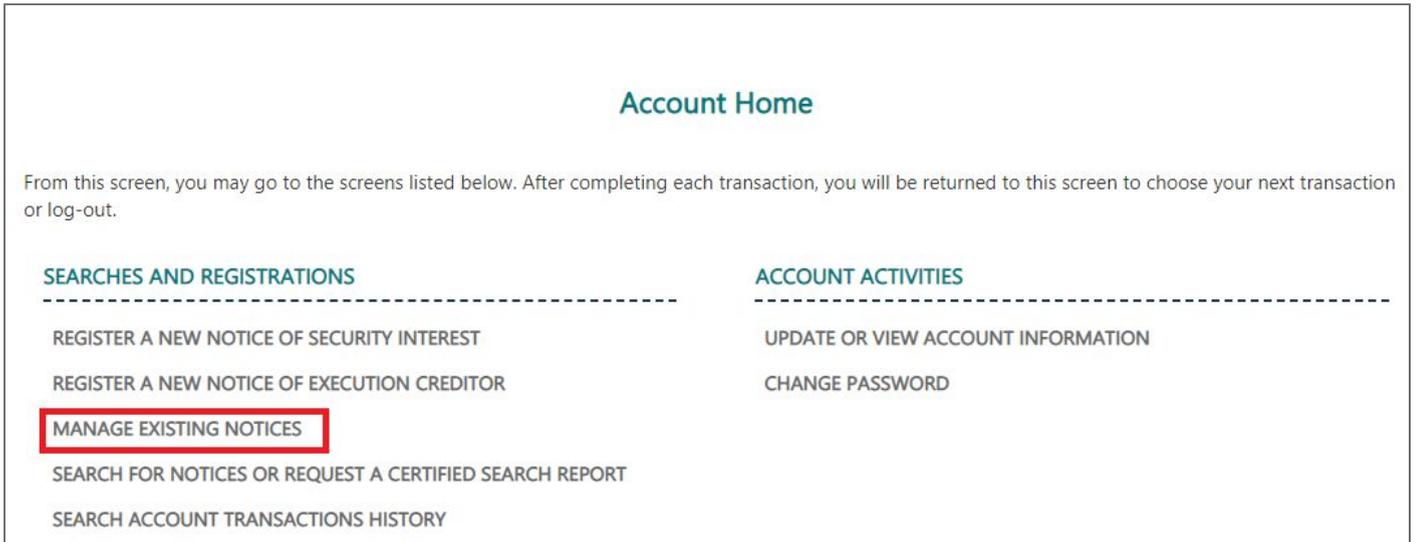
8.0 Manage or Change an Existing Notice

The Registry allows you to register notices to make the following types of changes/additions to an existing notice:

Change Notice Type	Description	Who May Register	Access Number Required	Information Collected on Change Notice
Amendment	An amendment is used to change existing notice information. An amendment may add, delete or alter Debtors, secured parties, or collateral so long as there is at least one debtor, one secured party and some collateral identified after the amendment is made.	Secured Party	Yes	Everything except Statistical Information
Continuation	A continuation notice serves to extend the effectiveness of a registered notice by the authorizing secured party(s) and security provider(s).	Secured Party	Yes	Lapse Date
Termination	A termination notice serves to end the effectiveness of a registered notice by the authorizing secured party(s). No data is required other than designation of at least one authorizing party. The party/parties whose interest is /are being terminated must be the authorizing party/parties.	Secured Party	Yes	Nothing

You must know the Registration Number and Access Number in order to record a change notice.

1. From the Searches and Registrations section of the Home Page, select the “Manage Existing Notices” option. Selecting this option will open a screen to search for the notice to be changed.



2. Select the “Change Notice Type” from the drop-down list. The system will then display the Registration Number and Access Number fields.
3. Enter the Registration Number and Access Number.
4. Click the “Next” button. The system will perform a check to validate the Access Number and confirm the notice can be edited. Only active notices can be edited.

NOTE: If fees were required to complete the change notice type that is selected and the client account did not have the funds to cover the cost of the fee, an error message would be displayed and change notices would not be available until the account has been funded. No fees are being charged as of the commencement of the Registry.

The screenshot shows a form titled 'Manage Existing Notice'. At the top, there are two buttons: 'Next' (blue) and 'Cancel' (red). Below the buttons is the section 'Initiate Change Notice'. It contains three input fields: a dropdown menu for 'Change Notice Type *' with 'Amendment' selected, a text box for 'Notice Registration Number *' containing '10007547157', and a text box for 'Access Number *' containing '4189'.

5. Select Authorizing Parties. Change Notices require an Authorizing Party to be selected to indicate the Secured Party and/or Security Provider that is authorizing the Change Notice. This is because if there are two secured parties on a filing it is possible for one secured party to make some change (like a release of its charge over specific collateral) that will not affect the other secured party. Refer to the table at the beginning of this section for the Authorizing Parties for each change notice type. Select the appropriate Authorizing Parties by checking the checkbox next to the party. To submit all change notice types, the

appropriate Record changes to the Notice authorizing party **MUST** be checked. A list of all available Authorizing Parties will be displayed in a grid on the **General** tab.

6. Select the tabs to make the necessary edits. For details on the information in each tab, see [5.0 Record a Notice of Security Interest](#)
7. Click the “Review” button. All data entered will be displayed on the Review screen.

Notice of Security Interest - Amendment

Review Cancel

General | Debtors | Secured Parties | Collateral

Select the tabs to enter the necessary edits. Select the Authorizing Party(ies). When finished, click Review to display the information for review prior to submitting.

<p>Registrant Name And Address Mara Kapaiwai 123 Anada St Suva, Rewa Fiji</p> <p>Original Filing Number 1007547157</p> <p>Lapse Date 14/05/2024 23:59</p>	<p>Notice Type Notice of Security Interest - Amendment</p> <p>Original Filing Date 14/05/2020 11:46</p>
--	---

Authorizing Party(ies)

Authorizing	Party Type	Party Name	Party Address
<input checked="" type="checkbox"/>	Secured Party	Reef Bank	123 Anada St Suva, Rewa Fiji
<input checked="" type="checkbox"/>	Secured Party	Pacific Finance	444 Princess Dr. Suva, Rewa Fiji

8. If all changes required have been correctly recorded, click the “Confirm” button to submit the changes. The Confirmation screen displays all notice information.

Notice of Security Interest - Amendment

Confirm
Edit
Cancel

General

Registrant Name And Address Mara Kapawai 123 Anada St Suva, Rewa Fiji	Notice Type Notice of Security Interest - Amendment Original Filing Number 1007547157	Lapse Date 14/05/2029 Original Filing Date 14/05/2020 11:46
--	--	--

Authorizers

Authorizing	Party Type	Party Name	Party Address
<input checked="" type="checkbox"/>	Secured Party	Reef Bank Mara Kapawai 12345678943	123 Anada St Suva, Rewa Fiji
<input checked="" type="checkbox"/>	Secured Party	Pacific Finance 1234568765	444 Princess Dr. Suva, Rewa Fiji

Debtors

Party Type	Party Name	Party ID Number	Party Address
Fiji Citizen	Mr. Tanoa Senibua Birthdate (dd/mm/yyyy): 13/05/1960	Taxpayer ID Number: 123456789	123 Queens Rd. Suva, Rewa Fiji

REGISTRY TIP: You can print the screen as a confirmation of registration.

Notice of Security Interest - Amendment

Print
Close

The following amendment notice was registered in the Fiji Personal Property Securities Registry at the date and time indicated.

General

Registrant Name And Address Mara Kapawai 123 Anada St Suva, Rewa Fiji	Notice Type Notice of Security Interest - Amendment Original Filing Date 14/05/2020 11:46 Filing Date 15/05/2020 05:13	Original Filing Number 1007547157 Registration Number 10078304 Lapse Date 14/05/2024 23:59
--	--	--

Authorizers

Authorizing	Party Type	Party Name	Party Address
<input checked="" type="checkbox"/>	Secured Party	Reef Bank Mara Kapawai 12345678943	123 Anada St Suva, Rewa Fiji
<input checked="" type="checkbox"/>	Secured Party	Pacific Finance 1234568765	444 Princess Dr. Suva, Rewa Fiji

Debtors

Party Type	Party Name	Party ID Number	Party Address
Fiji Citizen	Mr. Tanoa Senibua Birthdate (dd/mm/yyyy): 13/05/1960	Taxpayer ID Number: 123456789	123 Queens Rd. Suva, Rewa Fiji

9.0 Notice Approval Workflow

If you wish to have an internal review process for checking filings before submission to the Registry, you may do so by enabling the Notice Approval process on your account profile. If this process is enabled, you may designate users on the account as Notice Entry Users and/or Notice Approval Users by selecting the appropriate permissions on the user profile. Users with the Notice Entry role may then enter notices and submit them for review. Notices submitted for review will not be immediately registered. Rather, they will be sent to a queue for notice approval by users on your account with the notice approval role. Notice approvers may pull notices from the work queue for review and either approve the notices or send them back for edit by the notice entry staff. Once the notice is approved by a notice approver on your account, it is registered and searchable on the Registry publicly.

Note: If notice approval is turned on, no user may approve his or her own notice.

1. The client administrator on your account may turn on the notice approval process. To enable the notice approval process, first open the account profile from the “Update or View Account Information” link on the Account Home page. Next, check the “Notice Approval Required?” checkbox and select Save Changes.

The screenshot shows the 'Account Profile' page with several tabs: General, Financial, Users, and History. The 'General' tab is active. At the top, there are three buttons: 'Save Changes' (green), 'Close' (orange), and 'Add User' (green). Below the buttons, there are four tabs: 'General', 'Financial', 'Users', and 'History'. The 'General' tab is selected. The page contains several form fields and sections:

- Account Name ***: Reef Bank
- Account Number**: 100107219
- Account Type**: Client
- Date Opened**: 13/05/2020
- Account Status**: Active
- Balance Alert Threshold**: 0.00
- Contact Name ***: Mara Kapaiwai
- Contact Email ***: ancientuserb@paradigmapps.com
- Contact Phone ***: 12345678943
- Contact Fax**: 5678901423
- Contact Title/Designation**: Executive Manager
- Notice Approval Required?**: (This checkbox is highlighted with a red box in the image)
- Account profile address**: (This text is located at the bottom left of the form area)

2. Next, you must assign notice entry and notice approval permissions to users within your organization. To do this, open the user profile for the desired user from the **Users** tab on the **Account Profile**. Next, select the “Notice Workflow – Approve Notice” permission and/or “Notice Workflow – Enter Notice” permission and select **Save Changes**.

Note: A user may be both a notice entry user and notice approval user. If a user has both roles, the user may still not approve his or her own notice.

Permissions

Check the permissions that apply to this user.

- Change Password - Grant user the permission to change their own password.
- Client Security Administrator - Provides user access to manage the general and individual user's account information. User will be able to add new users, update account information, deactivate users, and change passwords for all users listed under the account.
- Data Upload - Allows a user to upload data files for their account.
- General Client - Provides user with access to perform searches and register new and change notices. Also provides access to search transactions, the ability to lookup access numbers for notices they are listed as the registrant on, and to change their account password.
- Receive Client Statements - Includes a user in end-of-month Client Statement email delivery.
- Workflow Notice Approver - Allow user to approve notices when notice approver workflow is turned on for the client account
- Workflow Notice Entry - Allow user to enter notices when workflow is enabled and notice approver workflow is on for the client account

- Once notice approval is configured on the account and users have the appropriate permissions, your users may use the notice approval process. Notice entry staff will enter notices as per the normal process. However, at the Review step, they will see a button to “Submit for Approval” rather than the “Confirm” button. Submit for approval will place the notice in the approval queue and the notice will not yet be registered.

Notice of Security Interest - Initial

General

Registrant Name And Address Reef Bank 123 Anada St Suva, Rewa Fiji	Notice Type Notice of Security Interest - Initial	Lapse Date 15/05/2025
---	---	---------------------------------

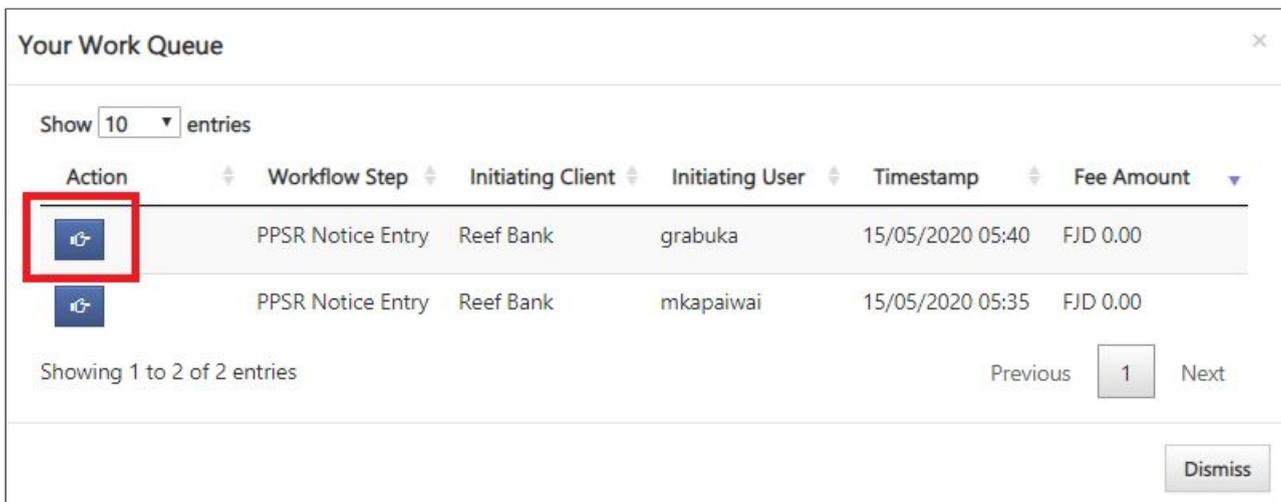
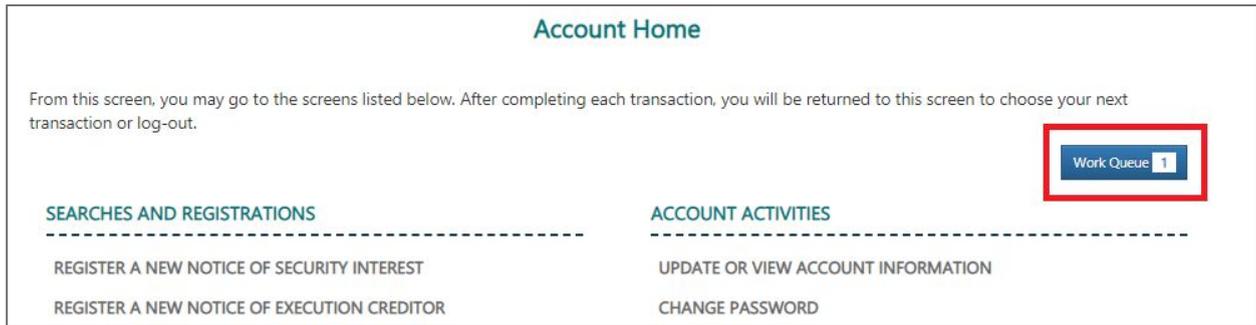
Debtors

Party Type	Party Name	Party ID Number	Party Address
Fiji Citizen	Mr. Tanoa Senibua Birthdate (dd/mm/yyyy): 14/05/1960	Taxpayer ID Number: 123456789	123 Queens Rd. Suva, Rewa Fiji

Secured Parties

Party Type	Party Name	Party Address
Secured Party	Reef Bank Mara Kapaiwai 12345678943	123 Anada St Suva, Rewa Fiji

- If a notice has been submitted for review, it will appear in the work queue for notice approvers. To open it for review, simply click on “Work Queue” and open the notice from the list that appears.



5. Upon opening the notice, a workflow messages dialog will appear to show the workflow history. If a notice has been sent back for edit, the message from the reviewer will be displayed in this dialog. Close the messages dialog by selecting “Dismiss” and review the notice. The approver has three options. They may select “File In Registry” to approve the notice and have it immediately registered. They may select “Send Back For Edit” to return the notice for edit by the notice entry staff. If Send Back is selected, a dialog will open for entry of the reason the notice is being sent back. The notice will then appear in the Work Queue for edit by notice entry staff. Finally, the notice approver may select “Cancel Workflow” if they wish to cancel the notice without submitting it to the Registry.

Notice of Security Interest - Initial

[Show Me My Messages](#)

[File In Registry](#) [Send Back](#) [Cancel Filing](#) [Cancel](#)

General Debtors Secured Parties Collateral Statistical Information

Click the tabs to enter Debtor, Secured Party, Collateral, and Statistical Information. When finished, click Review to display the information for review prior to submitting.

Registrant Name And Address George Rabuka 123 Anada St, Suva, Rewa, Fiji	Notice Type Notice of Security Interest - Initial
---	---

Lapse Date
 

Lapse date defaults to 5 years from today. However, to select your own lapse date, place your cursor in the box above.

10.0 Search for Notices or Request a Certified Search

Below are the types of searches you may perform:

- A debtor search, to see if there are any notice on record that relates to a debtor
- A search against a VIN to see if there is a charge filed against a motor vehicle
- A Notice Registration Number search
- Certified Search Verification
- To obtain a **certified search report** for any of the search types, you must be logged in.

1. Click on the “Search for Notices or Request a Certified Search Report” link on the Searches and Registrations section of the Home Page. Doing this will direct you to the Search Notices screen.

Account Home

From this screen, you may go to the screens listed below. After completing each transaction, you will be returned to this screen to choose your next transaction or log-out.

SEARCHES AND REGISTRATIONS

REGISTER A NEW NOTICE OF SECURITY INTEREST

REGISTER A NEW NOTICE OF EXECUTION CREDITOR

MANAGE EXISTING NOTICES

SEARCH FOR NOTICES OR REQUEST A CERTIFIED SEARCH REPORT

SEARCH ACCOUNT TRANSACTIONS HISTORY

ACCOUNT ACTIVITIES

UPDATE OR VIEW ACCOUNT INFORMATION

CHANGE PASSWORD

Session Details

Show 10 entries Search: Excel Print

Transaction Number	Transaction Type	Amount
No data available in table		

Showing 0 to 0 of 0 entries Previous Next

2. Select the method you would like to search for notices by clicking on the appropriate tab. Search options include:

- Debtor – Used to search by debtor (Citizen, Entity, Foreign Individual). Different search criteria must be entered for different debtor types and the Registry will indicate the criteria once the searcher selects the debtor type:
 - For individual debtors that are citizens of Fiji, search based upon TIN
 - For Fiji companies, you must search by both the name of the company and its registration number
 - For overseas companies registered in Fiji, you must search by both the name of the company and the registration number issued to it by the Fiji Companies Registrar
 - For other entities, search on their name

Paradigm Applications

- Serial Number – Used to search for notices by a specific serial number entered as collateral
- Notice Registration Number – Used if searching for a single notice where the registration number is known
- Certified Search Verifications – Used to view the search results of a past certified search

The screenshot shows a search interface with the following elements:

- Search** header with **Search** and **Cancel** buttons.
- Certified Result (Fee is FJD 0.00)** (unchecked)
- Search criteria tabs: **Debtor**, **Vehicle Serial Number**, **Notice Registration Number**, **Certified Search Verification**.
- Debtor Type** dropdown menu with **Fiji Citizen** selected.
- Instructional text: "Use this screen to perform searches of Debtors who are Fiji citizens. If you are searching against a different type of debtor, select the debtor type from the field above."

3. If you would like a certified search, click the “Certified Result” checkbox. If you request a certified search report, the results of the search will include certification language and Registrar’s seal. It will also include a unique number for the certified search report that can be used to retrieve the report from the Registry database if needed later to confirm that the Certification was indeed issued by the Registry. The certified search report is an official record of the Registry, and you can use the printed report as evidence of the status of the record on the date of the certified report.

The screenshot shows the search interface with the following elements:

- Search** header with **Search** and **Cancel** buttons.
- Certified Result (Fee is FJD 0.00)** (checked, highlighted with a red box)
- Search criteria tabs: **Debtor**, **Vehicle Serial Number**, **Notice Registration Number**, **Certified Search Verification**.
- Debtor Type** dropdown menu with **Fiji Citizen** selected.
- Instructional text: "Use this screen to perform searches of Debtors who are Fiji citizens. If you are searching against a different type of debtor, select the debtor type from the field above."
- Taxpayer ID Number** input field with **123456789** entered and a green checkmark.
- Instructional text: "The TIN for Fiji Citizen must be exactly 9 digits entered without hyphens."

4. Enter filter criteria about the notice you are looking to find and click the “Search” button. When the search is submitted, the system will identify all matching notices and display all information for each notice in the registration number sequence, with all change notices for each initial notice following the initial notice to which they are related.

Non-Certified Search Results

Search

[Close](#) [Print](#)

The following records in the Fiji Personal Property Securities Registry were identified in a search on:

Requesting Party Name	Requesting Party Account Number	Requesting User Name
Reef Bank	100107219	mkapaiwai
Search Date/Time	National ID Card Number	Total Records Found
15/05/2020 06:14	123456789	15

Search Results

Notice of Prior Transaction - 1002728880

[Initial](#)

Registration Information

Registration Number	Registration Date/Time	Lapse Date
1002728880	31/05/2019 07:00	04/04/2039

Certified Search Results

Certified Search Results are displayed in the form of a certificate. All attachments associated with the notices in the results are available for download.

Select the Print button to get a printer friendly version of the report.

Search

Close Print

The Fiji Personal Property Securities Registry certifies that the following are the effective notices of lease found in a search of the records on the following criterion on this date and time. This certified report is an official record of the Registry. The registry does not authenticate the accuracy, completeness, or correctness of the information contained in the notices.

Requesting Party Name Reef Bank	Requesting Party Account Number 100107219	Requesting User Name mkapaiwai
Search Date/Time 15/05/2020 06:18	National ID Card Number 123456789	Total Records Found 15

Certified Search Report Number
2020050019

Search Results

Notice of Prior Transaction - 1002728880

Initial

Registration Information

Registration Number	Registration Date/Time	Lapse Date	Amount Of Obligation
1002728880	31/05/2019 07:00	04/04/2039	FJD 17,010.00

This certificate is electronically issued and no signature is required. Any scratches or change in the certificate will make it void.

All matching records will be displayed in registration number sequence, along with information for each notice. Any associated change notice will also be displayed. The system will provide the following information for each search result:

- Registration Number of Initial Registration
- Registration Date and Time of Initial Registration
- Registration Type
- Expiration Date
- Grid display of all Debtor, Secured Party, and Collateral data
- Uploaded documents will be displayed as links which will open upon clicking.

If there are any change registrations related to an Initial Registration on file, the system will also display the following:

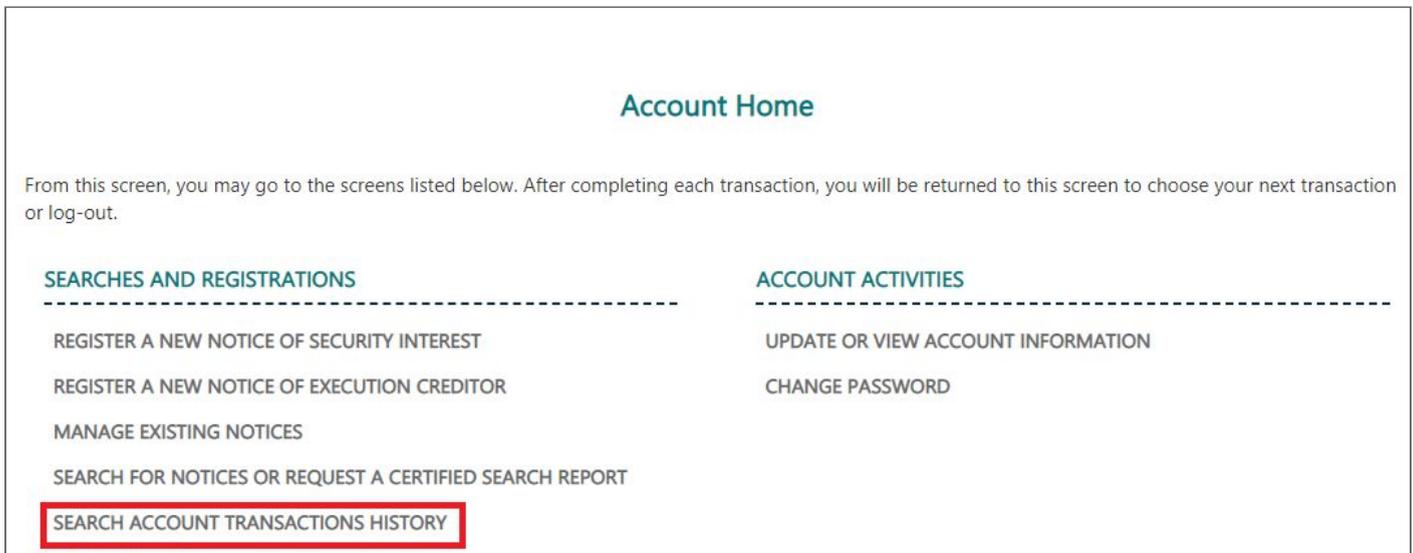
- Registration Number of Change Registration
- Registration Date and Time of Change Registration
- Change Type
- Authorizing Party(ies)
- Information collected on each change notice

11.0 View Notices and Certified Searches You Created

The Account Transactions History Search allows you to retrieve the details of all notices and searches performed during a given time frame.

It is also another method for retrieving Access Numbers associated with an initial registration, as they will be listed on the Registration Detail page.

1. Click on the “Search Account Transaction History” link on the Searches and Registrations section of the Home Page. Doing this will direct you to the Search Account Transactions History screen.



2. Enter the desired search date range into the appropriate text boxes, by selecting the dates from the calendar pop ups, and click the “Search” button. You can also filter the list by transaction by selecting it from the Service Type drop-down. You will be directed to a list of all transactions completed within the indicated date range. The following search criteria are supported:
 - Create Date – the From and Through fields are used to filter based on the notice or certified search creation date
 - Expiration Date – you can use this option to search for notices that will lapse within the entered time frame
 - Transaction Type – all Notice Types, Change Notice Types, and Certified Search are displayed to allow you to filter for a specific transaction type.

Search Account Transactions History

From Date
Through Date
Expires From
Expires Through

Transaction Type

Show **entries**

Search:

Reference Number	Lapse Date	Days Before Lapse	Transaction Date	Transaction Type	Login ID	Access Number	Amount	Action
1007546696	13/05/2025	1825	13/05/2020	Notice of Security Interest - Initial	mkapaiwai	6962	FJD 0.00	
1007546810	13/05/2025	1825	13/05/2020	Notice of Security Interest - Initial	grabuka	7586	FJD 0.00	

- Click on the desired Transaction in the "Reference Number" column for full details. A page will display with the full description of the selected transaction.

Print

Notice of Security Interest - Initial

Registration Detail

The following order for notice of security interest was registered in the Fiji Personal Property Securities Registry at the date and time indicated.

Registrant Name and Address	Notice Type
Reef Bank 123 Anada St, Suva, Rewa, Fiji	Notice of Security Interest - Initial

Notice Registration Number	Date of Registration	Lapse Date
1007546696	13/05/2020 07:30	13/05/2025

Debtors

Party Type	Party Name	Party ID Number	Party Address
Fiji Citizen	Tanoa Senibua	Taxpayer ID Number: 123456789	123 Queens Rd. Rewa Fiji

Secured Parties

Party Type	Party Name	Party Address
Secured Party	Reef Bank	123 Anada St Rewa Fiji

Collateral

Collateral Description
Inventory and furniture

Serial Number
123456789

The Access Number for Notice #1007546696 is: 6962

Do not disclose the access number to unauthorized persons. The access number is required to change the notice for the purpose of Amendment, Continuation, or Termination. For security purposes, the access number is not disclosed on public searches of the notice.

REGISTRY TIP: If you were the user who created the notice, you can initiate a change notice by clicking on the  icon. This will open the Change Existing Notice feature and will default the Registration Number and Access Number for the selected record.